

1. **APPROVAL OF MINUTES:** Approval of the minutes from the May 26, 2015, Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

2. **BUDGET AMENDMENTS:** To consider and act upon a budget amendment for the fiscal year 2014-2015. [Hood]

MOTION was made by Commissioner Church: I move we approve the budget amendment as presented for the fiscal year 2014-2015.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 20, 2015 through June 3, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 162485-162753 and wire #555-560 in the total amount of \$2,022,855.19.

MOTION was made by Commissioner Church: I move we pay the vouchers as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

5. **CAPITAL CREDIT FUNDS:** To certify the receipt of funds under Texas Property Code §74.602, determine the use of these funds, and set a budget, accordingly. [Hood]
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John Smith, Principal Bowie Middle School, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I would make a motion that the Commissioners' Court approve to allocate \$1502.99 for the sound effect at Bowie theater arts and to be used from the Capital Credits account.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: Commissioner Church.

Motion carried by 4-1 vote.

See Documentation

MOTION was made by Judge Tanner: I make a motion that we divide the remaining money to go equally between Snack Pak 4 Kids and The Bridge.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote

6. **DISTRICT ATTORNEY'S OFFICE:** To discuss and take any action necessary regarding the District Attorney Secretary position currently being utilized by the Special Crimes Unit. [Sims]
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Randall Sims, District Attorney, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve. (to transfer the position from the secretarial position to an investigator position)

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

7. **POTTER COUNTY EXTENSION OFFICE:** To consider and act upon agent positions in Potter County [Brandon Dukes, District Extension Administrator, Texas A&M Agrilife Extension Service]. [Murguia]
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Brandon Dukes, District Extension Administrator, Texas A&M Agrilife Extension Service, came before Commissioners' Court to introduce Austin Voyles, new Potter County Extension Agent.

MOTION was made by Commissioner Church: I make a motion that we approve Mr. Voyles as the new County Ag Agent of Potter County.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

8. CONTRACT-CHILDRESS AND RANDALL COUNTY-OVERFLOW INMATE

HOUSING: To approve an amendment to the agreement with the Childress County Sheriff, and to approve a new agreement with Randall County to house Potter County prisoners. [Thomas, Kemp]

MOTION was made by Commissioner Murguia: I make a motion to approve the agreement with Childress County with the correction of \$40 per day and Randall County at \$65 per the agreement presented to the Court to house Potter County inmates.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. STRATEGIC PLANNING COMMITTEE-SHERIFF AND DISTRICT COURTS

PROJECTS: To consider and act upon the appointment of a citizens committee for the Master Plan project [Planning Committee]

Commissioners presented names for the citizen's committee appointment. No decisions were made and no action was taken.

10. PARKING LOT/AT&T: To consider and act upon allowing approximately 20 spaces to be allocated for the employees of AT&T to park in the parking lot west of the AT&T building and owned by Potter County. [Tanner]

This item was passed for two weeks.

11. POTTER COUNTY PROJECTS: To hear a report on various Potter County Projects and to take any action necessary. [Head]

No report was given.

- 12. TAX INCREMENT REINVESTMENT ZONE NUMBER ONE (TIRZ):** To receive a report on the TIRZ board activity from their June 2, 2015 meeting. [Church]
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Commissioner Church gave a TIRZ board update.

- 13. INSURANCE:** To hear a report from Insurance Agent, Steve Lapp, and to approve the following renewals:
- a. To consider and act upon the renewal of property insurance with no increase in property insurance rates, in the amount of \$89,429.00 from Texas Association of Counties.
 - b. To consider and act upon the renewal of cyber media liability insurance in the amount of \$13,155.00 from AIG or to utilize the new automatic cyber media liability insurance coverage from the Texas Association of Counties.
 - c. To consider and act upon keeping Crime Liability Insurance with Travelers and to make the new Texas Association of Counties automatic coverage secondary.
[Harder, Lapp]
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Steve Lapp, Willis of Texas, gave an explanation to Commissioners' Court.

- a. MOTION was made by Commissioner Murguia; I make a motion that we approve the renewal of property insurance with no increase in property insurance rates from Texas Association of Counties.
SECOND was made by Commissioner Vaughn.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote. See Documentation
- b. MOTION was made by Commissioner Church: I move that we utilize the Texas Association of Counties cyber media liability insurance.
SECOND was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote. See Documentation
- c. MOTION was made by Commissioner Kelly: I make a motion that we go with Steve's suggestions and keep both policies, Travelers being the primary.
SECOND was made by Commissioner Church.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.
NOES: None.
Motion carried by 5-0 vote. See Documentation

- 14. AUTHORIZATION TO OPEN SOFTWARE PURCHASE NEGOTIATION:** To consider and act upon a request and recommendation from the Local Data Advisory Board that the Court direct the Purchasing Agent to begin negotiations with Tyler Technologies, for the purchase of Odyssey court management software. [Local Data Advisory Board, Woodburn, Smith, Harder]
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Julie Smith, County Clerk, and Caroline Woodburn, District Clerk, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to have Mr. Harder go out and check on these bids and see what this will cost.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

- 15. SURPLUS PROPERTY:** To consider and act upon disposing of the attached list of items that did not sell at auction. With a rider in there that he will present that to the community. [Harder]
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MOTION was made by Commissioner Vaughn: I make a motion to act upon the disposing of the attached list of items that did not sell at auction with a rider that he will present that to the community.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 16. EQUIPMENT PURCHASE:** To consider and act upon purchasing an oven to replace PC#17612, from Golden Light Equipment Company in the amount of \$6,185.86. Funds to be transferred from the Detention Center building repair and maintenance account to the equipment account. [Harder, Thomas]
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MOTION was made by Commissioner Church: I move that we allow the purchase of an oven to replace PC#17612 from Golden Light Equipment Company in the amount of \$6,185.86.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 17. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

18. EMPLOYMENT ITEMS: To consider and act upon the following employment items:

ELECTIONS: A salary increase for Cayla Callaway, effective 7-1-2015. [Huntley]
See Documentation

MOTION was made by Commissioner Church: I move we approve the salary increase of \$1.00 per hour for Cayla Callaway.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

19. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 458 (105 females, 10 in Childress) was given by Judge Tanner.

20. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Commissioner Murguia: Local Government Corporation update

Mike Head, Facilities Maintenance Director: Fire Station #3 presentation

Commissioner Kelly and Carolyn Sparks, Walnut Hill's resident: Walnut Hills Bridge/Dewey Ave.

Bridge & a secondary access to Walnut Hills

David Harder, Purchasing Agent: Insurance Item – Sheriff's office purchase of an Argo 4x4

Judge Tanner read thank you cards from students of Palo Duro High School in regards to Government Day that was held on April 27, 2015.

Commissioner Church and Sebastin Ysaguirre spoke in regards to drainage problems in Bushland.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, June 22, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 8th day of June, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy